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ABSTRACT

Based on the California Roundtable Study "Improving Student Performance in California," this brief handbook has been designed to help promote community involvement in the improvement of California public schools. Sections include the following titles: (1) "Why You or Your Organization Should Help," (2) "Getting Started: Decide Whom to Contact," (3) "Making the Initial Contact: Identify Needs and Opportunities," (4) "Making Plans: "Opportunities for Action," (5) "Maintaining Momentum: Communicate Regularly," (6) "Spreading the Word: Publicize Your Efforts," and (7) "Summing Up." An appendix lists recommendations for raising educational standards, upgrading technical education, increasing community involvement and support, and passing legislative reforms. Also included in the appendix is a resource directory listing relevant publications; business, community, and professional organizations; and other concerned groups. (BJD)

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IMPROVING
STUDENT PERFORMANCE
IN CALIFORNIA

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HOW CAN WE HELP STUDENTS PREPARE FOR TOMORROW?

PS 014107

THE CALIFORNIA ROUNDTABLE

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"We have a great opportunity to revitalize education in California. Parents, teachers, administrators and board members now agree — we must raise academic and behavioral standards. But this chance for change may pass. If we are to succeed in turning our schools around, we need **you** to join forces with those educators who are fighting for improvement."

Bill Honig
California State Superintendent
of Public Instruction

"One of the tragedies of the education issue is the lack of community involvement and parent interest in what is being taught at the neighborhood school. Unless we all become involved in a positive sense, all the new reform legislation in the world won't make a difference in the quality of education and improved performance of our children."

— Cornell C. Maier
Chairman, Jobs & Education
Task Force
California Roundtable
Chairman &
Chief Executive Officer
Kaiser Aluminum and
Chemical Corporation

"As surely as you are your child's first and most influential teacher, your child's ideas about education and its significance begin with you."

— excerpt from
A Nation at Risk
The National Commission on
Excellence in Education

"To meet the demands of this fast-changing world, we need also to broaden our vision of education. Education must become more than just the province and responsibility of our schools. It is, also, an integral part of our homes, churches, synagogues, communities and workplaces."

— President Ronald Reagan
Address to 87th Annual
Convention of the PTA

HOW YOU CAN HELP: A SUMMARY

PURPOSE OF THIS HANDBOOK

This handbook has been designed to assist you in making contact and working with your local schools to improve the quality of public education in your community. The handbook highlights potential areas of opportunity for constructive involvement and outlines specific steps to get you started, whether you are acting as an individual, or as a member of a community group or business. According to the California Roundtable Study, "Improving Student Performance in California," when the community actively supports the local schools, it can effectively bring about change and improvement.

Essentially, the handbook contains guidelines for adaptation, not adoption. To be successful, you should tailor your efforts to meet the specific needs in your local community. Some suggestions may be more relevant to groups than to individuals. Some ideas may be more appropriate for businesses than community groups. Flexibility is the key to success.

Please refer to the appendix of this handbook for a detailed list of resources to aid you in developing specific programs.

WHY YOU OR YOUR ORGANIZATION SHOULD HELP

During the last decade, student skills in California and in the nation have declined in reading, writing, mathematics and science. Part of the reason for this decline has been the lowering of educational standards, teacher shortages, financial crises and a marked withdrawal of community support.

GETTING STARTED: DECIDE WHOM TO CONTACT

Determine the appropriate individuals to contact to express your ideas and opinions about the educational system in your community and your interest in lending support. Establish a list of educators, community groups, special interest groups and business organizations.

MAKING THE INITIAL CONTACT: IDENTIFY NEEDS AND OPPORTUNITIES

Write an initial letter or make a telephone call to educators, community groups, special interest groups or business organizations. Express your desire to learn more about the school's existing programs and current needs. Attend meetings of these groups to get better acquainted with opportunities for

action. Develop a list of priority areas that you believe need assistance.

MAKING PLANS: OPPORTUNITIES FOR ACTION

Investigate volunteer programs, school-business partnerships, community education projects and school board elections as ways to get involved. Suggest new programs and look for ways to adapt already established programs to meet your objectives.

MAINTAINING MOMENTUM: COMMUNICATE REGULARLY

Conduct regular meetings with volunteers to solidify their participation and motivation. Set up periodic meetings with key school personnel to discuss progress and use existing school, community and business bulletins and newsletters to report on success and achievements. Ask to be put on mailing lists for school and district-issued information updates and meeting notices.

SPREADING THE WORD: PUBLICIZE YOUR EFFORTS

Publicize your program and successes to local daily and weekly newspapers, radio stations and television stations. Submit press releases on school activities and demonstrations and invite the media to attend school events, such as student/teacher awards and apprentice programs at work. Write letters to the editor of the local newspaper expressing your opinions and ideas about the benefits of supporting the schools.

SUMMING UP

Any level of community involvement will have an effect on the educational system. A well thought-out program can be mutually beneficial to the students and community, providing students with the skills needed to survive in the business world and the community with well-educated students prepared to participate fully in society and to tackle an entry-level position in business.

APPENDIX

- *A full list of California Roundtable recommendations.*
- *A detailed resource list, organized according to specific types of programs and activities. Materials listed provide step-by-step instructions for establishing successful school support programs.*

- Decline in academic/job skills evident at all levels
- Shortages of quality teachers, lowering of standards, financial crises, lack of community support cited

WHY YOU OR YOUR ORGANIZATION SHOULD HELP

California's increasingly technical businesses require entry-level employees who have mastered high school subjects, especially math and science. However, the results of standardized tests show that student skills in California and in the nation have declined in reading, writing, mathematics and science during the last decade. This decline has been particularly noticeable for complex skills, such as solving math problems or thinking critically. Deficiencies in complex skills affect students at all levels, from the college-bound to those who enter the work force right out of high school.

Part of the reason for this decline has been the lowering of standards in many districts throughout the California public school system. In addition, several other factors play a part in the educational decline:

1. Schools are experiencing shortages of quality teachers. For example, qualified teachers in the math and science areas are retiring or leaving the school system for higher paying jobs in private industry.
2. Schools throughout California face a serious financial crisis due to a significant drop in California expenditures relative to other states, together with related changes in financing laws.
3. There has been a marked withdrawal of community support from the schools during the last decade, causing serious consequences for secondary education. Many teachers and administrators feel increasingly isolated from important resources of talent, energy and ideas that can be provided by community, service and business organizations. Administrators, lacking community backing, are often reluctant to introduce tougher standards for teachers and students.

In addition to academic skills, California students need to know more about the basic job skills required to survive in the work environment, such as how to behave in an interview, how to dress, how to fill out an application, how to construct a resume,

and how to act on the job. High school graduates who lack adequate academic and job skills are also less likely to participate in elections, keep up-to-date on national and international developments, or voice their opinions as fully participating members of society.

By offering your support, you can have a direct influence on the quality of education in your community. Research suggests that when the community actively supports schools, it can effectively help to bring about change and improvement. The bridges you help to build between the schools and the working world will help students become productive employees and citizens. Government and the schools alone do not have the resources to accomplish the task.

Through programs of mutual cooperation, we can begin to reverse the declining trends in student preparation, a vital step if the California labor force is to maintain the pace needed to meet the demands of the increasingly technical and competitive business world.

GETTING STARTED: DECIDE WHOM TO CONTACT

The first step to becoming involved is identifying the people and organizations who can help you learn more about your local schools. Learn the names and locations of county and city superintendents, board of education members, individual school principals, and adult, vocational, special and continuing education associations.

Community groups provide excellent avenues for individuals to get involved in school affairs because they already have existing volunteer programs. The P.T.A., League of Women Voters, Association of University Women, Lions and others can offer ideas on linking the educational system and the community.

Chambers of commerce and industry/education councils often have leading businessmen on their boards who are open to ideas and potential programs for community involvement in education.

THE EDUCATIONAL ESTABLISHMENT: WHO'S RESPONSIBLE FOR WHAT

State

Department of Education and Superintendent of Public Instruction, Bill Honig, 721 Capitol Mall, Sacramento, CA 95814, (916) 445-4688 or (916) 445-4338

Current school enrollment statistics, implementing state education legislation, categorical programs, statewide testing programs, formulas for allocating money to individual districts, state special education plan, implementing federal programs, bilingual education regulations, state education budget, court cases relating to education.

State Board of Education
721 Capitol Mall,
Sacramento, CA 95814

Statewide education policies and regulations, changing school district boundaries.

County

Superintendent of Schools, County Office of Education (check telephone directory for address and phone numbers)

Interpretation of state regulations, finance laws and formulas, gathering statistical information about local districts, specific computation of district revenue limits, the county's special education plan and countywide programs.

Board of Education

Policies for operating the County Office and setting the budget, appeals on suspensions and interdistrict transfer decisions.

School District

Superintendent (check telephone directory for address and telephone number)

Administrative policies, instructional programs, advisory committees, advises board of education, attendance areas.

Board of Education (check with Superintendent for names and phone numbers)

Board meeting schedules, agendas and minutes; district policies, academic requirements, financial planning, overall planning, employee contract negotiations.

- Contact selected education and community organizations
- List key needs and opportunities for involvement
- Investigate a range of potential activities and programs

MAKING THE INITIAL CONTACT: IDENTIFY NEEDS AND OPPORTUNITIES

A phone call or a letter to one or several of the groups you have just identified is the best way to start expressing your interest in supporting your local schools. Be sure to note your desire to learn more about the school's needs and existing programs that could benefit from your support. Discuss the scope of your interest, the projected time you can commit, and what you hope to accomplish with your involvement.

Follow up by attending education and community meetings and arranging individual discussions with school officials. Your local school district office will give you the times and locations for group meetings and will assist you in setting up individual meetings with appropriate people in the district.

Ask about school-community councils, site improvement councils, school district goals, new building plans, school closures, field trips, new programs, budgets, homework policies, staff in-service training, facility use, and volunteer programs. Develop a list of priority needs and note the opportunities where your talents can be used appropriately.

MAKING PLANS: OPPORTUNITIES FOR ACTION

Investigate several opportunities for involvement in your local schools before deciding on the one that's right for you or your group. There are a lot of exciting programs occurring in school districts each day, as well as opportunities for getting additional programs under way.

Investigate:

- **Parent/community advisory and school site councils.** Becoming a member of these councils will give decision-makers an indication of what the community/and parents believe is important for the child's education.
- **School volunteer aide program.** Offering your services as a volunteer aide helps teachers to meet student needs more effectively. Tutoring and assisting with special events are two areas of opportunity. Retired people, especially, are a valuable source of time and talent that can benefit the schools while providing personal rewards.

- **Fund-raising activities/ foundation program.** The rapid deterioration in school revenues has forced school districts to look to the community and business for funding. Develop fund-raising activities and investigate setting up a foundation program if one does not exist. In addition to raising money, foundations advise school districts and aid in the development of special programs. Be sure your objectives are specific. Your school district office can tell you what districts in your area have set up such groups. They will be happy to assist you.
- **School board meetings and elections.** Problems cannot be corrected and long-term solutions to the educational decline cannot be found unless the parents/community voice their concerns. School board elections are very similar to national political elections. You must investigate the candidates and their policies in order to select and vote for the person you believe will make the biggest contribution to the schools in your community. Make it a habit to attend school board meetings and listen to the remarks of the board members. See how decisions are made. Take the opportunity to voice your opinions and ideas. School board members cannot make changes unless they know what the community wants changed. Be sure to express your support and thanks to board members who you believe are doing a good job.
- **Student/teacher recognition programs.** Programs designed to recognize teacher/ student achievements help raise morale and increase motivation. Recognition can be given in academic as well as career areas: science, math, English, foreign languages, journalism, woodworking, auto shop, etc. A scholarship or plaque and recognition in a local newspaper provide incentive and motivation for other students and teachers as well as contribute to a positive image for the school. Contact your district office which will help you develop a list of prerequisites and a fair method of judging. Ask to discuss these ideas at a school board meeting.
- **School clean-up programs.** Dirty, unattractive school grounds littered with trash and graffiti present a negative image to the community and deter student and teacher motivation. A community

volunteer group involving students, parents and community members can participate in school clean-up programs on regular weekends. Planting flowers and trees is a good additional morale booster. This effort will improve the community's attitude toward the school, its programs, faculty and students. Work with your local parent-teacher association or with your district office to set this up.

- **Drug programs.** Drug abuse is a major problem in school districts throughout the nation. It should not be ignored in your community. Volunteers participating in community/school watch programs, especially those parents living near the school grounds, could help to deter drug activity. Volunteers are also needed for high school hotlines and drug information classes.

The following activities are most suitable to business:

- **Partnerships policy board.** School-business partnerships are a good way to enrich students' educational experiences. Consider serving on a board that would guide the formation and operation of such partnerships.
- **Adopt-a-school program.** This one-to-one relationship between a public school and a business, service club, industry, college, university or governmental agency makes the jump from school to work much smoother for the student. Adopt-a-school's major emphasis is to enrich the programs and experiences of public school students through the use of volunteers in a business setting. Activities include one-on-one or group tutoring, mini-course offerings, career counseling and club sponsorships. These programs provide students with first-hand awareness of the talents and skills that are needed to survive in the business environment. Your district office can give you a list of districts which already have these programs to assist you in developing your program.
- **Release-time for parents/employees to work at schools.** A key way for businesses to offer the schools effective support is by providing a few hours a week or a month for employees to spend time in volunteer activities at their local schools. These employees can serve as tutors and guest speakers. They can also provide training for

teachers in their areas of expertise, or they can offer their time to work with the school district administration.

- **Loan of equipment to schools.** Because of the financial crisis schools are facing today, many do not have the proper equipment and supplies to teach the students subjects they need to master for today's job market. Loaning equipment such as computers, office equipment or laboratory supplies familiarizes the students with the tools and devices used in the business world today.
- **Student internship programs.** Internship programs provide students with on-site job training. These programs make students aware of the specific skills needed to succeed in the business they are investigating as a possible career and benefit employers by providing students with actual work experience.

MAKING PLANS: DEFINE YOUR PROGRAM

After you have defined your opportunities for action, the next step is to determine priorities and set goals. Involve district personnel to help decide the action(s) that is the most important to your community and set realistic goals to get the program under way. Do not set goals that are unobtainable as these will drain your motivation and interest as well as those of students and teachers. Involving educators in your planning process will help to en ure that your efforts will be productive and appreciated.

Establish a list of necessary resources to reach your goals and maintain your program. Investigate sources of any necessary funding: foundations, government grants, corporate donors or the school itself. Recruit volunteers, determine appropriate and fair amounts of time for volunteer involvement, and work with the schools to see that volunteers receive the proper training. Set a detailed schedule for step-by-step activity and stick to it. Write progress reports regularly and submit them to the educators and/or the organization involved with the project.

- Communicate regularly through meetings and reports
- Report your progress in organization bulletins and newsletters

MAINTAINING MOMENTUM: COMMUNICATE REGULARLY

Communication is the key to maintaining a successful program. Regular meetings with volunteers will solidify their participation and motivaton. Discuss how the program is developing, deal with any problems or setbacks, and recognize successes. Be prepared to make changes, if they will improve the program. Set up periodic meetings with key school personnel and discuss any achievements or problems. Inform them of the resources you need to carry out the program and give them copies of your progress reports.

Report your progress, success, and achievements in school, business and organization bulletins and newsletters. For example, if you have established a volunteer program for students with a local hospital, publish the success of the program in the school newspaper, teacher bulletins and the hospital publication. Be specific. You might generate interest from other parents and community members who believe they can contribute to your program.

Involve members of company management whenever possible and solicit their support. They can provide valuable recognition, encouragement and even incentives for those employees who choose to be involved. Let managers know that volunteer programs bolster morale and company pride.

Ask to be put on mailing lists for school and district-issued information updates and meeting notices. Relay pertinent information from these publications to your volunteer group.

SPREADING THE WORD: PUBLICIZE YOUR EFFORTS

The objective of publicizing your efforts is threefold:

1. To increase the flow of positive information about the schools in your community.
2. To recognize outstanding teacher/student/volunteer efforts.
3. To get more people involved in similar programs.

- Select an individual to publicize your program
- Distribute information about your program to the local news media

Like the volunteer program itself, media contact must be conducted in an organized, professional manner. Designate a public relations person within your group. The school district public information officer can help teach that volunteer how to write press releases and contact the media. If you have an amateur photographer within the group, you might also want to take some black-and-white photographs of student activities.

Contact and submit your information to local community daily and weekly newspapers, local radio stations, school district newsletters and organization newsletters. Write and send press releases announcing programs at the school, highlighting community involvement. Have the public relations designee invite the media to attend important school events and demonstrations, such as teacher/student awards, apprentice programs at work, adopt-a-school activities, fund-raising efforts and school clean-up and drug programs in action. Try to interest the media in interviews with school officials, volunteers and students.

Writing letters to the editor of your community newspaper is another good way to generate both media and community interest. Pinpoint the needs of the schools in your district and outline some positive solutions, such as your volunteer program and others that could benefit the students and community.

SUMMING UP

This handbook is designed as an idea-starter and should not be considered an iron-clad guide to proceeding. Any effort, any size, will help if it is carefully defined and executed. A strong volunteer program can achieve several goals, the most important being an increase in student motivation and performance.

This handbook has been written to spark ideas to address the needs of the schools at the local level. By working together, individuals and members of education, business and community groups can make a major contribution toward preparing students for lives as productive employees and citizens.

APPENDIX

I. WHAT NEEDS TO BE DONE: THE ROUNDTABLE ACTION PLAN

Establish a coalition of business leaders, educators, legislators, parents, and community leaders to work toward improving student performance in California by:

Raising Educational Standards

1. Inform and involve public in standards issue
2. Establish list of business expectations for entry-level employees

Upgrading Technical Education

1. Join with post-secondary institutions to help meet technical education crisis
2. Provide short-term assistance, such as release-time for employees to teach, loan of equipment to schools
3. Establish programs to help recruit and retain high quality math/science teachers
4. Support programs to upgrade high quality instruction in technical education

Increasing Community Involvement and Support

1. Conduct public information campaigns
2. Lend employees and management experts to schools
3. Establish a statewide network of local business-education coalitions

Legislative Reform

The California Roundtable was actively involved in helping to pass a major education reform act, SB 813, and is continuing to support and encourage additional legislation designed to raise standards and strengthen the teaching profession.

(Full details of these proposals can be found in the California Roundtable report, IMPROVING STUDENT PERFORMANCE IN CALIFORNIA.)

II. RESOURCE DIRECTORY

Publications

1. Advisory Councils
   - *Overcoming Barriers to School Council Effectiveness*
     Jim Stanton and
     Ross Zerchykov
     Institute for Responsive Education
     605 Commonwealth Ave.
     Boston, MA 02215
     Cost: $6.50
2. Budgets and Finance
   - *Local Sources of Revenue for Schools*
     School District and State Budget Cycle Calendar
     California Coalition for Fair School Finance
     661 Live Oak, Suite 3
     Menlo Park, CA 94025
     Cost: $.75

3. Community Involvement
   - *A Guide to School and Community Action*
     California Congress of Parents, Teachers, and Students, Inc. and the California State Department of Education (1981)
     Publications Sales
     California State Dept. of Education
     P.O. Box 271
     Sacramento, CA 95802
     Cost: $1.86
   - *Getting It Together... Together, A Model for School/ Community Involvement*
     Jeanne Jehl
     Community Relations Division
     San Diego City Schools
     San Diego, CA (1977)
     No Charge
   - *101 Activities for Building More Effective School-Community Involvement*
     Dorothy Rich and Beverly Mattox
     The Home and School Institute, Inc.
     Trinity College
     Washington, DC 20017
     Cost: $8.00
   - *Schools and Communities Working Together: For Effective Schools and Stronger Communities*
     Juanita Carney and Janet Chrispeels
     Department of Education
     San Diego County
     6401 Linda Vista Road
     San Diego, CA 92111-7399
     Cost: $7.00

4. Community Meetings
   - *A Fresh Look at Your Schools, A Guide to Community Meetings*
     California Coalition for Fair School Finance
     661 Live Oak, Suite 3
     Menlo Park, CA 94025 (1982)
     Cost: $16.00

5. Parent Involvement
   - *A Family Affair: Education*
     Dorothy Rich and Cynthia Jones
     The Home and School Institute, Inc.
     Trinity College
     Washington, D.C. 20017
     Cost: $10.00
   - *The Home-School Connection: Selected Partnership Programs in Large Cities*
     Carter H. Collens, Oliver Moles, Mary Cross
     Institute for Responsive Education
     605 Commonwealth Avenue
     Boston, MA 02215
     Cost: $8.00
   - *Parent Participation— Student Achievement: The Evidence Grows*
     An Annotated Bibliography edited by Anne Henderson
     National Committee for Citizens in Education
     410 Wilde Lake Village Green
     Columbia, MD 21044
     Cost: $4.25

- *Schools Where Parents Make a Difference*
  Edited by Don Danes
  Institute for Responsive Education
  605 Commonwealth Ave.
  Boston, MA 02215
  Cost: $7.00
- *The Three R's Plus: Teaming Families and Schools for Student Achievement*
  Dorothy Rich and Cynthia Jones
  The Home and School Institute, Inc.
  Trinity College
  Washington, D.C. 20017
  Cost: $12.00
- *A Two Way Street: Home-School Cooperation in Curriculum Decision-making*
  Robert L. Sinclair, Editor
  Institute for Responsive Education
  605 Commonwealth Ave.
  Boston, MA 02215
  Cost: $6.00

6. Letters to Legislators
   - *Legislative Roster*
     California Chamber of Commerce
     P.O. Box 1736
     Sacramento, CA 95808
     Cost: $1.25
7. School/Business Partnerships
   - *The Private Sector Youth Connection*
     Volume 1: School to Work
     A Planning Manual for Educators and Business People
     Henrietta Schilit and Richard Lacey
     Published by:
     Vocational Foundation, Inc.
     44 E. 23rd St., 7th Floor
     New York, NY 10010
     Cost: $8.75
   - *Let's Not Reinvent the Wheel*
     Ian E. McNett
     Institute for Educational Leadership
     1001 Connecticut Ave., N.W.
     Suite 310
     Washington, D.C. 20036
     Cost: $6.95
   - *Partners*
     Spokane Public Schools
     200 N. Bernard Street
     Spokane, WA 99201
   - *Partnerships With Schools Forum, Summary and Proceedings*
     Department of Education, San Diego County
     6401 Linda Vista Road
     San Diego, CA 92111-7399
     Cost: $2.50
8. Surveys
   - *Facts and Figures, A Layman's Guide to Conducting Surveys*
     Bill Burges
     Institute for Responsive Education
     704 Commonwealth Avenue
     Boston, MA 02215 (1976)
     Cost: $4.25
9. Evaluating Your Local School
   - *Looking In On Your School: A Workbook for Improving Public Education*

The National P.T.A.
700 North Rush Street
Chicago, IL 60611-2571
Cost: $3.00

- *Your School: How Well is it Working?*
National Committee for Citizens in Education
Suite 410
Wilde Lake Village Green
Columbia, MD 21044
Cost: $4.50

10. Miscellaneous publications (Lists can be requested)
    - California State Department of Education
P.O. Box 271
Sacramento, CA 95802
    - National School Public Relations Association
1801 N. Moore Street
Arlington, VA 22209
(Media contact information)

Business Organizations

- California Chamber of Commerce
P.O. Box 1736
Sacramento, CA 95808
- California Roundtable
P.O. Box 7643
San Francisco, CA 94119-7643
- Industry-Education Council of California
1575 Old Bayshore Highway
Burlingame, CA 94010

Community Organizations

- American Association of University Women
California Division
24458 Eilat Street
Woodland Hills, CA 91367
Has taken positions and adopted programs relating to education and school finance.
- California Coalition for Fair School Finance
661 Live Oak, Suite 3
Menlo Park, CA 94025
Provides information, speakers, publications, seminars on education issues.
- The California Coalition Parent Community Involvement in Education (CCPIE)
810 Miranda Green
Palo Alto, CA 94306
Dedicated to improving education by fostering a partnership between home, school, and community.
- California Community Education Association
Orle Jackson, President
600 16th Street
Oakland, CA 94612
Provides information and guidance on the formation of community/school partnerships.
- California Congress of Parents and Teachers (PTA)
P.O. Box 15015
Los Angeles, CA 90015
-or-contact through local schools.
Adopts local, state, and national positions affecting students and education. Provides an established link with schools.
- League of Women Voters
942 Market Street, Suite 505
San Francisco, CA 94102
Is organized on the national, state and local levels. Nonpartisan. Studies issues and takes positions after members reach consensus. Holds candidates meetings, publishes pros and cons of ballot measures.

Has available publications on education and school finance. May have volunteers monitoring school board meetings.

- Quality Education Project
  2110 Scott Street
  San Francisco, CA 94115
  Can give you specifics on getting involved with your local schools.

Professional Associations

1. Administrators:
   - Association of California School Administrators
     1575 Old Bayshore Highway
     Burlingame, CA 94010
2. Boards of Education:
   - California School Boards Association
     916 23rd Street
     Sacramento, CA 95816
3. Employees (other than teachers and administrators):
   - California School Employees Association
     2350 Paragon Drive
     San Jose, CA 95106
   - California Teachers Association
     1705 Murchison Drive
     P.O. Box 921
     Burlingame, CA 94010

Other

- Assembly Education Committee or Senate Education Committee
  State Capitol
  Sacramento, CA 95814
  Can provide information on school finance legislation, new programs, education issues, schedules of hearings, where and when and to whom to express views.

CATALOG OF BUSINESS AND COMMUNITY PROGRAMS

"Improving Student Performance in California: A Catalog of Business and Community Programs in Support of Local Education"—a reference guide developed by the California Roundtable—will be available after December 1, 1983. The catalog contains abstracts of programs received in response to a survey of more than 2000 businesses, 200 education-related non-profit organizations and all county school superintendents in California.

The catalog provides a broad range of model programs designed to help business, education and community groups establish or expand partnerships in support of local education.

ABOUT THIS HANDBOOK

Additional copies of this handbook are available at the following rates:

single copy—no charge
multiple copies—$.25 each

To order, please contact:
The California Roundtable
P.O. Box 7643
San Francisco, CA 94119-7643
(415) 974-5721

THE CALIFORNIA ROUNDTABLE

THE CALIFORNIA ROUNDTABLE AND THE EDUCATION ISSUE